

BYLAWS OF THE
WASATCH COUNTY 4-H HORSE COUNCIL
Amended 2006

ARTICLE 1- NAME, OBJECTIVES AND POLICIES

1. The name of this organization shall be:
 - A.. Wasatch County 4-H Horse Council

2. The objectives of the Wasatch County 4-H Horse Council shall be:
 - A. To serve as an executive and decision making body on behalf of the 4-H horse clubs in Wasatch County.
 - B. To organize and promote county-wide horse shows and activities
 - C. To educate 4-H members in the care, training and use of their horses by conducting seminars, clinics and publishing a yearly newsletter.
 - D. To set policy and arbitrate disputes on county matters.
 - E. To represent Wasatch County at Regional and State 4-H Horse Council meetings.

3. The basic policies of the Wasatch County 4-H Horse Council are:
 - A. To provide services to all persons regardless of race, sex, color, religion, national origin or handicap.
 - B. To cooperate with other organizations to support the 4-H program, but persons representing this organization such matters shall make no commitments that bind the Horse Council without first bringing the commitment to the Horse Council for approval.
 - C. To donate money or time to any program or function that is not detrimental to the 4-H image.
 - D. To conduct shows and clinics according to the State 4-H rules and regulations, reserving the right to make changes deemed beneficial to Wasatch County.

ARTICLE II - MEMBERSHIP RESPONSIBILITY AND VOTING PRIVILEGES

1. Membership:
 - A. Membership on the Wasatch County 4-H Horse Council shall consist of two (2) voting representatives from each club in Wasatch County.

 - B. Council members may be selected as each club deems best.
 1. Council members may be leaders or parents of horse club members.
 2. Clubs may rotate council membership as each club deems best.
 - C. The USU Extension Agent over the 4-H Horse Program is a permanent member of the Horse Council and shall provide guidance to ensure compliance with and guarantee harmony with the Local and State 4-H Rules and Regulations and programs.

2. Responsibilities:
 - A. Members of the Horse Council will attend at least 2/3 of all Horse Council meetings during a calendar year or send their proxy or replacement.

 - B. Members of the Horse Council will act as liaisons to their individual clubs and convey all pertinent information to members of their clubs.

- C. Members of the Horse Council will function as the Horse Show Committee.
 - 1. Horse show committee will:
 - a. wear designated apparel to let judges, parents and youth know where to go for information, help or problem solving.
 - b. be responsible for enforcing state and county rules by:
 - i. issuing a reminder - either verbal or written followed by disqualification of the contestant if needed.
 - c. help at horse shows and actively encourage parents to help also.
 - d. arrange for:
 - i. judges
 - ii. prizes/awards
 - e. host region show every four (4) years
 - f. host state individual and team shows as needed.
 - g. enforce eligibility of participants at 4-H Horse Shows.
 - h. enforce all disqualifications at 4-H Horse Shows.
 - i. chair County 4-H Horse Show and solicit prize donations from local merchants and others
 - j. chair County 4-H Play Day and arrange for prizes as needed
 - 2. USU Extension Agent will
 - a. prepare, administer and correct tests (11/03)
 - b. will judge or designate committee for 4-H Record Books

3. Voting:

- A. Each member of the Horse Council shall have one vote.
- B. The President of the Horse Council shall vote only when needed to break a tie.
- C. USU Extension agent over the 4-H Horse program shall have one (1) vote.
- D. A quorum must be present for motions to be passed.
 - 1. A simple majority is required for most motions to pass
- E. Changes in horse show rules require a two-thirds (2/3) vote to pass.

ARTICLE III - OFFICERS

- 1. Officers of the Horse Council are President, President-Elect, Secretary and Treasurer.
- 2. The term of office shall be two years
 - A. Officers shall hold office until their successors have been duly elected.
 - B. Elections:
 - 1. Elections should be held the first meeting of the calendar year of an election year.
 - C. Officers are required to attend all 4-H Horse Council meeting or send proxy. Failure to do so will result in termination of duties.
- 3. The duties of the officers shall be as follows:
 - A. President:
 - 1. The president shall be the executive officers of the Horse Council, preside over all meetings of the Horse Council, designate committees as required and appoint members thereof, conduct such business as is approved by the members or is in the interest of the Horse Council within the scope of the by laws and carry out various other duties as required.
 - 2. The president shall lead the Horse Council into avenues and actions that shall reflect positively and progressively upon the Horse Council. President shall remain neutral on all issues to come before the council, may not initiate a motion and may only vote in a tie-breaking situation.

3. The president shall make sure the sound system and electric timers are all in working order or appoint a Horse Council member to assume that duty.
4. The president shall arrange for judges for all shows or appoint a Horse Council member to assume that duty.
5. All equipment is to be kept in the Presidents possession during the show season
 - a. The president may appoint another member of the Horse Council to assume possession of all 4-H equipment.
 - b. all repairs or replacements must be approved by Horse Council.
6. The President shall have the authority to appoint multiple honorary Vice Presidents as needed.

B. President-Elect:

1. The President-Elect shall conduct meetings in the absence of the President and shall assist the President as may be required.
2. In case of a prolonged absence or disability of the President, the President-Elect will discharge the duties of the president until the President is able to resume his/her duties.

C. Secretary:

1. The secretary shall keep the minutes of the proceeding at all official meetings, be in charge of the general correspondence, notify Horse Council members of meetings and take charge all documents related to the bylaws.
2. The secretary shall compile and keep any other records required for the Horse Council

D. Treasurer:

1. The Treasurer shall take charge of the books and financial records of the Horse Council, receive all monies, pay all bills and serve as the President dictates.
2. The treasurer shall provide a written monthly report on expenditures and income and provide a monthly bank statement.
3. The treasurer with the assistance of the President shall prepare a budget proposal for the upcoming year at the first meeting of the year.

E. Youth At Large:

1. Shall consist of one elected representative from each age division to be elected at Parents Meeting by the youth.

ARTICLE IV - MEETINGS

1. Horse **Council** Meetings:

- A. Horse Council meeting shall be held at a time and place to be designated the President
- B. Horse Council meetings shall be held semi-annually or as often as needed during the course of the year as requested by any member of the Horse Council and at a location designated by the President.
- C. The purpose of the Horse Council meeting will be primarily business.
- D. A quorum shall consist five (5) Horse Council members. In a situation where there is an emergency and there is not a quorum in attendance, the president and one

additional member may declare a quorum if no member present dissents.

- E. The agenda for the Horse Council meetings will be:
 - 1. Call to order by the presiding officer
 - 2. Introduction of new members or guest present
 - 3. Approval of prior meeting's minutes
 - 4. Committee status reports, if any
 - 5. Old business, if any
 - 6. New business, if any
 - 7. Adjourn
- F. All Horse Council meeting shall be governed by Robert's Rules of Order.
- G. All Horse Council meetings are open to all members of the 4-H program. They are welcome to address to Horse Council, make suggestions, file complaints or simply listen.

ARTICLE V - MISCELLANEOUS

- 1. Amendments:
 - A. These bylaws may be amended, repealed or altered in whole or in part by a majority at any meeting of the Wasatch County 4-H Horse Council.
 - B. Bylaws must be reviewed for revision every 2 years.
- 2. Complaints against 4-H members:
 - A. If a formal written complaint is made against a Wasatch County 4-H Horse member or Horse Council Member the Horse Council shall decide if any action should be taken against such person. If action is necessary, the type of action to be taken may range from temporary to permanent suspension from activity and membership in the Horse Program or the Horse Council.