

# RULES FOR BEAVER COUNTY 4-H HORSE PROGRAM

September 2009

## GENERAL RULES STATEMENT

The purpose of the Beaver County 4-H Horse Shows is to help 4-H youth solidify some of the learning experiences gained in their local clubs. Education is the primary purpose. The rules of the shows are established with safety first in mind. **It is hoped that good citizenship and sportsmanship will be learned.**

## GENERAL RULES

The basic rules contained in the Utah State 4-H Horse Show Rule book will be followed. The attached rules are a supplement for use in Beaver County. Show management, judges or ring stewards have authority to excuse from shows those who refuse to follow these rules.

1. All 4-H members must be enrolled in an active Horse Club by June 1 at the County Extension Office, unless residency in Beaver County occurs after that date. Exceptions must be approved by the Horse Council.
2. Participants must be 8 years old and in the 3<sup>rd</sup> Grade. 4-H involvement will end the summer following High School graduation or not older than 19 years as of January 1 of that year.
3. It is recommended prior to the first horse show 4-H members horses have up to date vaccinations and worming. It is recommended and encouraged that these occur before the members' first club meetings of the year. It is recommended that horse's feet be properly trimmed and or shod before the first practice of the year.
4. Members will be assessed non-refundable annual fees by their own clubs for insurance, facility fees that incur, horse shows and year end awards. These fees will be collected by club leaders by June 1<sup>st</sup>. Show assessments must be paid to participate in horse shows and are set by the Horse Council at the beginning of the year. They are collected at the time of registration at each show.
5. Approved equestrian helmets can be used in all events if 4H member desires to wear one. It is encouraged for all members to wear one.
6. 4-H members must participate in at least test and halter events in two Beaver County horse shows in order to qualify to go on to region or state and receive credit for the year in participation.. Participants will be grouped as Seniors, Intermediates, and Juniors. They will be judged by their grade groups. If a participant is home schooled their group will be determined by age of participant as of January 1<sup>st</sup>.

	Grade:	Home School Age:
Seniors	9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> & 12 <sup>th</sup>	15, 16, 17, & 18
Intermediates	6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup>	12,13, & 14

7. A member may have a two-handed project horse in addition to their regular project horse. The two-handed horse must be used as the project horse. State 4-H rules will be followed for eligibility. If the two-handed project horse is used in County 4-H shows an automatic ribbon deduction will be made by the Judges.
8. The county qualifying horse and rider must stay as a team for county, region and state throughout the year. Exception: If a horse becomes lame or sick before a county, region, or state show and can not be used, a substitute horse may be used if a certificate is provided from a veterinarian stating the horse is lame or sick. The county agent and horse council president must have the certificate in hand prior to the show beginning. **NO EXCEPTIONS!** The same will apply if a horse dies. A vet certificate must be given to the horse council president or the county agent of the death prior to the show(s).
9. No 4-H member, parent, or guest shall use abusive language or conduct to any 4-H leader, County Agent, Horse Council member or show official. A penalty of being ejected from the Horse Program for the remainder of the year and forfeiting all points earned.
10. All year end awards shall be based on participation in club activities (meetings, shows, clinics, service projects, etc.), payment of all assessments and participation in two County Shows. Club leaders will meet at Horse Council and review names before submission to the Extension Office.
11. All horse shows will start at the time designated for each by the Horse Council.
12. Tests will be given at the beginning of all shows and must be taken to participate in the show.
13. Test scores at horse shows will be used in the overall scores at the shows. Test scores will also be used as tiebreakers if needed.
14. Assuming requirement of Rule 6 is met, each 4-H member's lowest show score will be dropped in determining the 4-H members who go to the region and state team and individual shows (one show score will be dropped). Total points from all shows will be used for county all around awards if given (all shows will count for all around).
15. If a member is not going to participate in all events of a show, the member should inform the show-secretary when registering for the show.

# BEAVER COUNTY 4-H HORSE COUNCIL

## BY-LAWS

Adopted 9/21/09

### Article I

#### NAME AND PURPOSE

Section 1. The official name of this organization shall be: Beaver County 4-H Horse Council.

Section 2. The purpose of this “non-profit” organization is to 1) promote an all-around horse program with emphasis on keeping youth involved in the 4-H program, 2) serve as an executive and decision making body on behalf of 4-H horse clubs throughout Beaver County and the State of Utah, 3) organize and support county-wide activities to educate members in the care, training and use of their horses, 4) aid in improving skills and enhancing the abilities of 4-H members and leaders. (The Beaver County 4-H Horse Council provides programs and services to all persons within the county regardless of race, sex, color, religion, national origin or handicap.)

### Article II

#### MEMBERSHIP AND GENERAL DUTIES

Section 1. Membership on the council shall consist of elected officers, 4-H leaders from each club, and USU Extension representative.

Section 2. If a council member is elected to an office of the council that particular club may at its discretion select another representative.

Section 3. Each elected officer will have one (1) vote on the council and each registered 4-H leader will have one (1) vote on the council.

Section 4. All members must maintain good standing, this means actively participating to strengthen the purpose of the council. When a member is no longer in good standing, the council by a two thirds (2/3) vote may request to replace the representative.

Section 5. The 4-H leaders will select judges for each of their horse shows from the Utah 4-H list of approved judges and make arrangements for judges to be at the 4-H horse shows. The elected officers will be available to help the leaders if needed in obtaining a judge.

Section 6. The council will establish and administer 'Rules for Beaver County 4-H Horse Program'.

Section 7. The council will determine the annual assessments for horse shows at the beginning of the year.

Section 8. The council will organize and carry out necessary fund raising and financial activities to support the council and 4-H Horse Program of the county.

Section 9. The council will approve year-end awards.

Section 10. The council will approve ribbons, trophies or prizes for 4-H horse shows.

Section 11. The council along with show judges will act as the show committee at all 4-H horse shows.

### Article III

#### ELECTIONS OF OFFICERS

Section 1. The election of officers shall be held at the annual awards meeting on odd number years. (2009- 2011, 2013) The office will be for a two year period of time.

Section 2. Nominations for officers will be taken from the floor at the annual meeting or by proxy letter received by either the council President or Extension Office three (3) days prior to the annual awards meeting. Nominations for officers shall be accepted from present council members, club leaders or parents of a club member. Present council members, club leaders, parents and club members in attendance at the annual meeting may vote for officers.

Section 3. The following officers shall be elected every two years: President, Vice President, Secretary- Treasurer.

Section 4. Officers shall hold office until their successors have been duly elected. The term of office is two years and shall begin the first meeting in January. The previous year's officers will conduct the annual awards meeting.

Section 5. The jurisdiction for this organization shall be Beaver County Utah.

Section 6. Parents of registered 4-H members and registered 4-H leaders are eligible for election.

### Article IV

#### DUTIES OF OFFICERS

### President

1. Work closely with 4-H leaders.
2. Check on arrangements for each meeting, turning agenda into the Extension Office prior to each meeting.
3. Preside at meetings.
4. Call meetings to order on time.
5. Arrange to have another person (usually a Vice President) take over when unable to attend.
6. Know how to carry through a motion and procedures for carrying out a vote.
7. Appoint committees when necessary.
8. Coordinate all horse shows.
9. Direct the presenting of year-end awards and auction (if held) during the annual awards meeting.
10. Arrange for awards for the awards night.

### Vice President

1. Take over the duties of the President in his/her absence or when called upon.
2. Assist and encourage 4-H members and leaders.
3. Be available to fill in empty slots at 4-H horse shows.
4. Be in charge of administering and checking tests at 4-H horse shows.

### Secretary-Treasurer

1. Keep with her/him the By-laws and rules for county and state at all functions.
2. Keep a record of meetings when requested.
3. Assist with recording of member scores at shows.
4. Record finances keeping the amount received, source and amount paid out and for what purpose.
5. Report expense, income and current balance at council meetings.
6. Help with the registration at all shows.
7. Arrange for ribbons, trophies or prizes for council approval for the 4-H horse shows.
8. Responsible for payment for judges at shows, collecting and depositing all revenue and

payment on all trophies or prizes for 4-H horse shows and year-end awards.

## Article V

### MEETINGS

Section 1. Meetings shall be held as needed at a place and time designated by the majority of the elected officers.

Section 2. In case of a change of a regular meeting, all members on the council shall be notified at least five (5) days prior to the regular meeting if possible.

Section 3. Special meeting may be called by the officers for a just and reasonable cause to discuss and act on business that cannot wait for the next regular meeting. All members must be notified at least one (1) day prior to a special meeting.

## Article VI

### STANDING COMMITTEES

Section 1. Grievance Committee- The committee will consist of one (1) elected officer, (1) USU Agent leader and one (1) representative from each club. A total of (5) on the committee. All grievances against any show management or show policy must be submitted in writing and accompanied by a twenty-five dollar (\$25) grievance fee, which will be refunded if the grievance is ruled valid. The Grievance Committee shall hear both parties, then make a decision at the show, if possible. The grievance must be brought to the attention of the show committee at the time of the infraction. The committee shall follow state 4-H rules and regulation regarding grievances.

Section 2. The decision of the Grievance Committee will be final.

Section 3. Grievance Committee members will be familiar with the State and Beaver County Rules and By-laws and have a copy of each at all 4-H horse shows.

## Article VII

### AMENDMENTS TO THE BY-LAWS

Section 1. By-laws and rules may be amended by a two-thirds (2/3) vote of the council members present at a regular meeting. All council members must be notified in writing, email or phone call of the proposed change(s) at least ten (10) days prior to the regular

meeting or at the annual awards meeting without notice. Failure to do so will result in an invalid vote.

Section 2. No By-laws may be changed by telephone or proxy votes.